

RED, WHITE & BLUE FIRE PROTECTION DISTRICT
Regular Meeting of the
Board of Directors Minutes
February 21, 2017

1.0 Call to Order

The regular meeting of the Board of Directors (BOD) of the Red, White and Blue Fire Protection District (RWBFPD) was called to order by BOD President Arch Gothard at 3:00 p.m.

2.0 Roll Call

Members Present: Teresa Perkins Arch Gothard Rich Rafferty
 Jim Brook Ken Wiegand

Other Attendees: Fire Chief Jim Keating, Deputy Chiefs Jay Nelson and Paul Kuhn, Battalion Chiefs Ryan Roberts and Drew Hoehn, Finance Officer Laura Johnson, Human Resources Officer Amanda Seidler, Captain Jason Kline, Firefighters Tim Caldwell and Matthew Austin. Carol Scherling served as Recording Secretary. Deb Keating was also present.

3.0 Changes to the Agenda

No changes were made to the Agenda.

4.0 Citizens Comments

No citizen's comments were made.

5.0 Approval of Meeting Minutes

The minutes of the January 26, 2017 Regular Meeting of the Board of Directors were presented for approval.

M/S Directors Wiegand/Rafferty to approve the minutes of the January 26, 2017 Regular Meeting of the Board of Directors. Voice vote, unanimous. Motion carried.

6.0 Review and Approval of Financial and Budgetary Reports

6.1 Claims Detail. The BOD discussed the January 2017 Claims Detail reports.

M/S Directors Perkins/Wiegand to approve the Claims Detail reports as presented for January 2017. Voice vote, unanimous. Motion carried.

6.2 Variance Report. The BOD reviewed the variance report for January 2017. Investments were discussed. The capital projects fund was discussed and more discussion will happen on the management changes to this fund once verified by our audit firm.

6.3 Income Statement and Balance Sheet. The BOD reviewed the January 2017 Income Statement and Balance Sheet.

7.0 Staff Reports

7.1 Financial Updates. FO Johnson updated the BOD on various items and activities which occurred during the month of January. The annual auditor in-house visit was completed last week. The auditors will present their audit draft findings to Directors at the April 11 BOD meeting.

7.2 Human Resources Updates. HR Amanda Seidler updated the BOD on various items and activities which occurred during the month of January.

7.2.1 A new-hire testing process has begun. Applications will be accepted beginning in March, oral and written testing completed by Memorial Day, and successful

candidate interview appointments scheduled throughout September. The list of top finalists will be chosen shortly thereafter.

- 7.2.2 A discussion was held comparing the customer support offered by CEBT (the new health care provider for 2017-2018) to the support provided by our previous provider, Public Sector Health Care.

7.3 Fire Chief Report and Updates. Chief Keating updated the BOD on various items and activities which occurred during the month of January.

- 7.3.1 Emergency Medical Service (“EMS”) revenues and incident calls for 2017 were discussed. RWBFPD has received \$379,164.75 through December 31, 2016 with additional payments expected to cover additional revenue received for 2016. An additional \$26,542.33 was received from Summit County Government. However, detailed explanation was not included with the check making us uncertain what period of time this amount covered, however a notation on the check indicated January transports.

- 7.3.2 EMS Report. Summit County Ambulance Service operational issues were discussed.

7.4 Operational Division Updates. DC Kuhn updated the BOD on various items and activities which occurred during the month of January 2017 relating to calls and projects.

- 7.4.1 RWBFPD has submitted for payment through the Safer Grant for personnel expenses from November 1st, 2016 through January 31st 2017 in the amount of ~\$43,000.

- 7.4.2 Kuhn attended a meeting regarding increasing gang activity in Summit County. It is estimated there are about 200 gang members currently residing in Summit County and are especially active in towns along the I-70 corridor.

7.5 Administrative Division Updates. DC Nelson updated the BOD on various activities occurring during the month of January 2017.

- 7.5.1 The CAD system contract is still under negotiation with Motorola and Summit County.

- 7.5.2 The High Plains Information System Request for Proposals (RFP) will be mailed out the first part of April. Application reviews are expected to be finalized this summer.

- 7.5.3 A video draft of the new website design was presented to the BOD.

7.6 Introduction of Firefighter Matthew Austin. BC Roberts introduced new-hire Firefighter Matthew Austin to the BOD who then welcomed him to the District.

7.7 Fire Inspector I Certification. Austin Breuninger passed his International Code Council Fire Inspector I Certification test. The BOD congratulated Breuninger on his accomplishment.

7.8 Summit Fire Authority/High Country Training Center (HCTC) Updates. DC Don Koogle provided a written update on activities at HCTC during January 2017. No discussion was held.

7.9 Accreditation Updates. BC Roberts provided an update to the BOD on various items and activities which occurred during the month of January 2017.

8.0 Honduras Presentation by Chief Hoehn.

BC Hoehn made a brief presentation about the firefighters’ January trip to Honduras. They were invited to participate by a local non-profit group, Summit in Honduras, to establish a medical first responder system. The Summit in Honduras organization covered all expenses for travel, food and lodging. Each staff member utilized personal vacation or off-shift time to participate in the event. The Local Union #4325 and Chief Keating pledged monies to cover some basic medical supplies to be sent to Honduras following the trip. It is anticipated future offerings will be made to send additional firefighters to the area.

- 9.0 Summit School District Reciprocal Construction Fee Waiver Agreement.** Past BOD discussions dating in 1995 regarding various Summit school district fee waivers were reviewed. The decision was made to sign the agreement due to the benefits and opportunities for the community as well as RWBFPD. It is important to note that school districts are not required to have local plan review and approval. It is the option of school districts to submit plans to the Colorado Division of Labor at no cost. However, it is to our advantage to review the plans for several reasons. Our plan review staff gains valuable experience in these situations as we seldom see new or remodel plans for educational buildings. We get opportunities to point out concerns and suggest improvements or alternatives during the construction process and before it is cost prohibitive or impossible to make changes or corrections. Our crews are able to obtain firsthand knowledge of the building modifications and additions before having to respond to a possible incident. Additionally, we will be able to stage training events and scenarios without paying a fee to the School District.
M/S Directors Perkins/Rafferty to approve the Reciprocal Fee Waiver Agreement between RWBFPD and Summit School District RE1 as governmental entities following the terms as outlined in agreement. Roll Call vote: Rafferty – Yes; Wiegand – Yes; Brook – Yes; Perkins – yes; Gothard – Yes. Roll call vote was unanimous. Motion carried.
- 10.0 Resolution 2017 – 02 - 2017 Community Risk Analysis: Standards of Cover (SOC).** BC Ryan Roberts led discussion regarding the latest updates to the SOC.
M/S Directors Brook/Wiegand to adopt Resolution 2017-02 - 2017 Community Risk Analysis: Standards of Cover. Roll Call Vote: Rafferty – Yes; Wiegand – Yes; Brook – Yes; Perkins – yes; Gothard – Yes. Roll call vote was unanimous. Motion carried.
- 11.0 1982 Gallagher Amendment Presentation/Discussion.** Chiefs Nelson and Keating presented information regarding the 1982 Gallagher Amendment and the effects of the Tabor Act passed in 1992. The Amendment and the Tabor Act address the assessed value (taxable value) on residential and non-residential properties. RWBFPD has contacted the assessor’s office for further interpretation on residential and nonresidential property value assessments. This year is a reassessment year and the 2018 budget will be affected by the County’s property reassessment values. Discussion was held regarding the District’s options. The process will be monitored very closely.
- 12.0 Cancellation of the March BOD Meeting; Reschedule April BOD Meeting.**
Discussion was held regarding the cancellation of the March BOD meeting. It was requested the March BOD meeting be cancelled as several administrative staff members as well as Director Perkins will be at the Center for Public Safety Education Accreditation hearings in Garden Grove, California.
M/S Directors Perkins/Rafferty to approve the cancellation of the March 23, 2017 BOD meeting. Voice vote, unanimous. Motion carried.

The 2016 auditor report is scheduled to be presented in draft form at the April BOD meeting. As several directors will be unavailable on April 27th, alternate dates for the meeting were discussed. M/S Directors Perkins/Rafferty to approve rescheduling the April BOD meeting to April 11, 2017 to begin at 2:00 p.m. to accommodate the auditor’s presentation. The regular April 27th, 2017 BOD meeting will be cancelled. Voice vote, unanimous. Motion carried.
- 13.0 Date Change Request for the May 25th BOD Meeting.** A request was made to reschedule the May 25th BOD meeting from May 25th to May 30th, 2017. M/S Directors Perkins/Rafferty to approve the cancellation of the March 23, 2017 BOD meeting and reschedule the meeting to May 30, 2017 beginning at 3:00 p.m. Voice vote, unanimous. Motion carried.
- 14.0 BOD Appointment to Summit Fire Authority Representative.**

Director Jim Brook was appointed as the RWBFPD Summit Fire Authority Representative. The next meeting is March 9th and will be attended by the current representative Teresa Perkins as well as Jim Brook.

15.0 Executive Session pursuant to (§24-6-402(4)(e), C.R.S.), developing strategy for negotiations, instructing negotiators, and determining positions relative to matters that may be subject to negotiations.

M/S Directors Perkins/Brook to enter an Executive Session at 6:07 p.m. pursuant to §24-6-402(4)(e) C.R.S. for developing strategy for negotiations, instructing negotiators, and determining positions relative to matters that may be subject to negotiations. Individuals present in the Executive Session meeting included Directors Gothard, Perkins, Rafferty, Brook and Wiegand and Fire Chief Keating.

M/S Directors Brook/Perkins to exit the Executive Session at 6:50 p.m. and resume the public meeting. Voice Vote, unanimous. Motion carried.

16.0 Citizen's Comments - No citizen comments were made.

17.0 Other Business – No other business came before the BOD.

18.0 Adjournment M/S Directors Wiegand/Perkins to adjourn the meeting at 6:51 p.m. Voice vote, unanimous. Motion carried.

The next scheduled meeting of the Red, White & Blue Fire Protection District BOD of Directors is April 11, 2017 beginning at 2:00 p.m.