

RED, WHITE & BLUE FIRE PROTECTION DISTRICT

Regular Meeting of the Board of Directors Minutes

May 24, 2018

1.0 Call to Order

The regular meeting of the Board of Directors (BOD) of the Red, White and Blue Fire Protection District (RWBFPD) was called to order by BOD President Arch Gothard at 3:00 p.m.

2.0 Roll Call

Board Members Present: Dean Lippert Rich Rafferty
 Jim Brook (via phone) Ken Wiegand (excused absence)
 Arch Gothard

District/Department Attendees: Fire Chief Jim Keating; Deputy Chief Paul Kuhn; Battalion Chief Drew Hoehn; Battalion Chief Ryan Roberts; Captain Jason Kline; Finance Officer Laura Johnson; and Human Resource Officer Amanda Seidler. Administrative Assistant Jessica Johnson served as recording secretary. Citizens attending: Teresa Perkins and Deb Keating.

3.0 Oath of Office

The Oath of Office to recently elected Board Members Arch G. Gothard III and Dean J. Lippert was administered by Notary Public, Jessica Johnson.

4.0 Election of Officers

M/S Directors Lippert/Rafferty that the current office holders be elected to maintain their current positions:

Chairperson - Arch Gothard
Vice Chairperson - Jim Brook
Secretary/Treasurer - Ken Wiegand

Roll call vote, unanimous. Motion carried.

Committee Appointments for the period of May 24, 2018 through May 24, 2019 are as follows:

Compensation - Arch Gothard and Jim Brook
Bank Reconciliation - Arch Gothard
Summit Fire Authority (SFA) Representative - Jim Brook
SFA Alternate - Teresa Perkins
Wildfire Council Representative - Ken Wiegand
Audit and Investment - Ken Wiegand and Rich Rafferty
Facilities - Dean Lippert

5.0 Approval of Changes to the Agenda

There were no changes to the agenda.

6.0 Citizens' Comments

No citizens' comments were made.

7.0 Approval of Minutes from April 26, 2018 Meeting

M/S Directors Rafferty/Lippert - to approve the meeting minutes from April 26, 2018. Voice vote, unanimous. Motion carried.

8.0 Presentation on the Gallagher Amendment – Attorney Bob Cole

Attorney Bob Cole provided detailed information regarding the Gallagher Amendment and examples of the impact of the Gallagher Amendment on the future of revenues for the District. A discussion followed about the pros and cons of placing ballot language on the November 2018 local and state election reference Gallagher. Bob Cole will prepare a synopsis of the various options, potential wording and the most likely ramifications and effects to assist the Board with further consideration.

9.0 Review & Approval of Financial & Budgetary Reports

9.1 Claims Detail for April 2018

President Gothard inquired about the repair of a wildland truck. Chief Kuhn explained that the engine received a complete overall. Additionally, all 14 fuel injectors were replaced.

9.2 Variance Report for April 2018

No Comments were made regarding the Variance Report.

9.3 Income Statement

Director Brook commented on the YTD vehicle maintenance charges from Fleet Services. A discussion followed about the efficiency and costs in comparison to value of the current program. The Board requested closer detail be given to the vehicle maintenance program.

M/S Directors Rafferty/Lippert - to approve the claims detail reports. Voice vote, unanimous. Motion carried.

10.0 Staff Reports

10.1 Finance Division Updates – L. Johnson

FO Johnson provided a written update to the BOD on various items and activities which occurred during the month of April. The BOD discussed FO Johnson's written update. FO Johnson reported that we have received the CAFR final draft from Tyra Litzua of Anton, Collins, Mitchell LLP. FO Johnson reviewed the minor changes made from the draft delivered in April and all were in agreement with the modifications.

10.2 Human Resources Updates – A. Seidler

HR Officer Seidler provided a written update to the BOD on various items and activities which occurred during the month of April. HR Officer Seidler provided updates on future changes to PERA, which include a 2% increase in employee contributions which will take effect July 2019. On May 29th we will host an event at CMC on wildfire preparedness and assembling 72 hour "go-

kits". Our agency is assisting Summit County Government in distribution of SC Alert information to local commercial and retail establishments to help spread the word to sign up for SC Alert.

10.3 Fire Chief Report & Updates – Chief Keating

Chief Keating highlighted several areas of his written report, the first of which is the involvement of Local 4325 in Domus Pacis, a community organization that assists families experiencing traumatic illness. Local 4325 members interact with the families and participates the meal program for Domus Pacis, delivering a meal to a family last week. If anyone is available to assist with the upcoming Bike Rodeos, please contact Jackie. The ESCI EMS study is expected to be released soon and discussion about the delivery and review of the report followed.

10.4 Operational Division Updates – Deputy Chief Kuhn

Chief Kuhn announced that the Annual Countywide Exercise will occur on June 21st at 11:00 a.m. with the wildfire scenario held near the Mesa Cortina area. Additionally, ethics training will take place at Station 6 on 6/11 from 1:00 – 4:00 p.m., 6/12 from 9:00 a.m. – 12:00 p.m., and 6/15 from 9:00 a.m. – 12:00 p.m.

10.5 Administrative Updates – Deputy Chief Nelson

CAD testing has been ongoing recently and is tentatively set to go live on June 5th. We are also set to go live with the new RMS system on Friday, June 1st.

10.6 Accreditation Updates – Battalion Chief Roberts

A written report updating the Board on activities during the month of April was submitted by B.C. Roberts and was included in the board packet. We are still in the process of working towards CAAS accreditation and progressing very well. B.C. Roberts provided an overview of a recent CPSE site visit to a fire department in Ohio.

10.7 Local 4325 Updates – Captain Caldwell

A written report updating the Board on activities during the month of April was submitted by Captain Caldwell and was included in the board packet.

11.0 Citizens Comments

There were no citizens' comments.

12.0 Other Business

No other business was discussed.

13.0 Adjournment

M/S Director Rafferty/Director Brook to adjourn the meeting at 5:13 p.m. Voice vote, unanimous. Motion carried.

The next regular meeting of the Red, White & Blue Fire Protection District Board of Directors is scheduled for Monday, June 25, 2018, which has been changed from June 28th beginning at 3:00 p.m.