

RED, WHITE & BLUE FIRE PROTECTION DISTRICT
Rescheduled Regular Meeting of the
Board of Directors Minutes
May 30, 2017

1.0 Call to Order

The rescheduled regular meeting of the Board of Directors (BOD) of the Red, White and Blue Fire Protection District (RWBFPD) was called to order by BOD President Arch Gothard at 1:30 p.m.

2.0 Roll Call

Members Present: X Teresa Perkins X Arch Gothard X Rich Rafferty
 X Jim Brook X Ken Wiegand

Other Attendees: Fire Chief Jim Keating, Deputy Chiefs Jay Nelson and Paul Kuhn, Battalion Chief Drew Hoehn, Finance Officer Laura Johnson, Human Resources Officer Amanda Seidler, and Captain Tim Caldwell. Carol Scherling served as Recording Secretary. Deb Keating, Dean Lippert, Jeremy Slaughter, Kris Randall, Jack Queen (Summit Daily News), Patrick, and John employees of Summit County Ambulance Service were also present. Robert Cole, District's attorney with Collins, Cockrel & Cole, and Pete Webb, a principal with Webb Strategic Communications, Denver, Colorado, joined us during the meeting.

3.0 Changes to the Agenda

Chief Keating requested a brief moment for a presentation prior to staff reports. M/S Rafferty/Wiegand approve the change to the Agenda. Voice vote, unanimous. Motion carried.

4.0 Citizens Comments

Citizen's comments were made by Kris Randall who stated she did not feel the Summit Daily News articles provided accurate information. RWBFPD provides exceptional service. Mrs. Randall expressed her opinion that she does not favor RWBFPD handling out-of-county transports. John asked for a comment from RWBFPD regarding decreasing morale as mentioned in the recent Summit Daily News article. BC Hoehn responded to the question that it was his experience that this was a philosophical question and more appropriate for a larger discussion at a different time.

5.0 Approval of Meeting Minutes

The minutes of the April 11, 2017 Rescheduled Regular Meeting of the Board of Directors were presented for approval.
M/S Directors Brook/Wiegand to approve the minutes of the April 11, 2017 Rescheduled Regular Meeting of the Board of Directors. Voice vote, unanimous. Motion carried.

6.0 Review and Approval of Financial and Budgetary Reports

- 6.1 Claims Detail. The BOD discussed the March 2017 Claims Detail reports.
 M/S Directors Perkins/Brook to approve the Claims Detail reports as presented for March 2017.
 Voice vote, unanimous. Motion carried.
- 6.2 Claims Detail. The BOD discussed the April 2017 Claims Detail reports.
 M/S Directors Perkins/Brook to approve the Claims Detail reports as presented for April 2017.
 Voice vote, unanimous. Motion carried.
- 6.3 Variance Report. The BOD reviewed the variance report for April 2017.

6.4 Income Statement and Balance Sheet. The BOD reviewed the April 2017 Income Statement and Balance Sheet.

7.0 Staff Reports

- 7.1 Financial Updates. FO Johnson provided a written update to the BOD on various items and activities which occurred during the month of April.
- 7.2 Human Resources Updates. HR Amanda Seidler provided a written update to the BOD on various items and activities which occurred during the month of April.
- 7.3 Fire Chief Report and Updates. Chief Keating updated the BOD on various items and activities which occurred during the month of April.
- 7.3.1 Three generator bids for Station 6 have been received and are being reviewed for compliance with the bid documents. We anticipate an offer of contract award within a week. At first review it would appear the project will come in within the anticipated budget.
- 7.3.2 The BOD recognized the significant benefits to the District's firefighters by adopting Resolution 2017-04 for the Voluntary Colorado Firefighter Cancer Benefits Trust Program. The BOD requested a copy of the cancer benefits policy be attached to these minutes.
- 7.3.3 As it has for the past several years, RWBFPD has banned slash burns permits within District's boundaries between the dates of Memorial Day 2017 and Labor Day 2017. Chief requested the BOD express its opinion whether RWBFPD should grant waivers to this standing policy. The BOD agreed it is not in favor of issuing slash burn permit waivers between Memorial Day and Labor Day.
- 7.4 Operational Division Updates. DC Kuhn provided a written update to the BOD on various items and activities which occurred during the month of April 2017 relating to calls and projects.
- 7.5 Administrative Division Updates. DC Nelson provided a written update to the BOD on various activities occurring during the month of April 2017.
- 7.6 Summit Fire Authority/High Country Training Center (HCTC) Updates. DC Don Koogle provided a written update on activities at HCTC during April 2017.
- 7.7 Accreditation Updates. BC Roberts provided a written update to the BOD on various items and activities which occurred during the month of April 2017.

Chief Jim Keating presented retiring Director Teresa Perkins a photo memory book reminiscing her 40 years of outstanding commitment to RWBFPD. Perkins has served as a Board Member from May 2002 through May 2017 and was an employee of the District from 1977 through 2002. A reception is planned in July.

8.0 Final Approval of the 2016 CAFR (Comprehensive Annual Financial Report) inclusive of the 2016 Audited Financial Statements.

M/S Directors Perkins/Rafferty to approve the 2016 CAFR report and audit submitted by Anton, Collins, Mitchell, LLP to RWBFPD and subsequently submitted to the Government Finance Officers Association. Voice vote, unanimous. Motion carried.

9.0 Board Action – Approval of Resolution 2017-04 Participation in the Voluntary Colorado Firefighter Heart and Cancer Benefits Trust Program.

M/S Directors Brook/Perkins, to approve the 2017 Participation in the Voluntary Colorado Firefighter Heart and Cancer Benefits Trust Program. Voice vote, unanimous. Motion carried.

10.0 Citizen's Comments

No citizen's comments were made.

11.0 Other Business

No other business came before the BOD.

12.0 Executive Session pursuant to §24-6-402(4)(b). C.R.S., Conferences with an attorney for the public entity for the purposes of receiving legal advice on specific legal questions and discussions regarding Mutual Aid Agreements, Contracts, and Inter-Agency Agreements in reference to medical transport.
M/S Directors Perkins/Rafferty, to enter an Executive Session at 2:00 p.m. pursuant to §24-6-402(4)(b). C.R.S., conferences with an attorney for the public entity for the purposes of receiving legal advice on specific legal questions and discussions regarding Mutual Aid Agreements, Contracts, and Inter-Agency Agreements in reference to medical transport.

Individuals present in the Executive Session meeting included Directors Gothard, Perkins, Rafferty, Brook and Wiegand, Fire Chief Keating, Robert Cole, Pete Webb, Battalion Chief Drew Hoehn, and Captain Tim Caldwell. Roll call vote: Perkins, yes; Brook, yes; Wiegand, yes; Rafferty, yes; Gothard, yes. The roll call vote was unanimous. Motion carried.

M/S Directors Brook/Rafferty to approve a limited waiver of the executive session privilege at 5:22 p.m. to allow Robert Cole, attorney, and Fire Chief Jim Keating to provide a confidential, privileged briefing of our prior executive session to new BOD member, Dean Lippert. Voice Vote, unanimous. Motion carried.

M/S Directors Brook/Wiegand to approve at 5:24 p.m. to continue the BOD meeting on June 6, 2017 at 9:00 a.m. at this same location, for the same purposes as noticed on the Agenda for the meeting as convened today. Voice Vote, unanimous. Motion carried.

13.0 Board Member Position Vacancy due to Term Limitations.

BOD President Arch Gothard announced that the Board position currently held by Teresa Perkins has expired per term limitations established by District Election held May 2002.

M/S Brook/Rafferty to recognize the position vacancy and to move to appoint Dean J. Lippert to fill the vacant position until the next regular election cycle in May 2018. Voice vote, unanimous. Motion carried. The BOD thanked Teresa Perkins for her lifetime of service to the District.

Director Perkins administered the Oath of Office to Dean J. Lippert, the newly appointed board member. Mr. Lippert fills the vacant director's position previously held by Teresa Perkins, a position vacated on May 30, 2017. Director Lippert's position will be on the May 2018 ballot for a four-year term. The BOD welcomed Mr. Lippert to the Board of RWBFPD. Mr. Lippert was interviewed by the full board during the April 11, 2017 Board meeting.

14.0 Meeting Suspension. The board meeting was suspended at 5:31 p.m. The continuation of the meeting will be held at the District headquarters by the Red, White & Blue Fire Protection District Board of Directors and is scheduled for June 6, 2017, beginning at 9:00 a.m.

15.0 Meeting Reconvened. On June 6, 2017, the suspended May 30, 2017 board meeting was reconvened at 9:06 a.m. Roll call was taken. The following BOD members were present: Dean Lippert, Jim Brook,

Ken Wiegand, Rich Rafferty, and Arch Gothard. Other attendees included Fire Chief Jim Keating, RWBFPD's attorney Robert Cole, Communications Specialist Pete Webb. Carol Scherling served as Recording Secretary.

At 9:08 a.m., M/S Rafferty/Brook to reconvene the Executive Session suspended on May 30, 2017. Individuals present included Dean Lippert, Jim Brook, Ken Wiegand, Rich Rafferty, and Arch Gothard, Fire Chief Keating, Attorney Robert Cole and Consultant Pete Webb. Voice vote, unanimous. The motion carried.

M/S Rafferty/Brook to exit the Executive Session at 2:47 p.m. and resume the public meeting at 2:48 p.m. Voice vote, unanimous. The motion carried.

16.0 Board Action Taken – Letter Response To The BOCC. Director Gothard announced that the BOD has directed Attorney Robert Cole to compile a letter from materials generated during the Executive Sessions in response to issues described by Summit County Management during the May 15 Emergency Services Authority meeting. Once the letter draft is completed it is to be sent to the BOD for final review and subsequently distributed via email to a list provided by the BOD. The letter is to be sent no later than noon, Wednesday, June 7, 2017.

17.0 Adjournment.

M/S Directors Wiegand/Brook to adjourn the meeting at 3:05 p.m. Voice vote, unanimous. Motion carried.

The next regular scheduled meeting of the Red, White & Blue Fire Protection District Board of Directors scheduled for June 22, 2017 has been cancelled and rescheduled for June 20, 2017, beginning at 1:30 p.m.