

**RED, WHITE & BLUE FIRE PROTECTION DISTRICT**  
**Rescheduled Regular Meeting of the**  
**Board of Directors Minutes**  
**June 20, 2017**

**1.0 Call to Order**

The rescheduled regular meeting of the Board of Directors (BOD) of the Red, White and Blue Fire Protection District (RWBFPD) was called to order by BOD President Arch Gothard at 1:30 p.m.

**2.0 Roll Call**

Members Present:    X Dean Lippert    X Arch Gothard    X Rich Rafferty  
                                 X Jim Brook            X Ken Wiegand

Other Attendees: Fire Chief Jim Keating, Deputy Chiefs' Jay Nelson and Paul Kuhn, Finance Officer Laura Johnson, Human Resources Officer Amanda Seidler, and Captain Tim Caldwell. Carol Scherling served as Recording Secretary.

Deb Keating, Teresa Perkins, and Pete Webb a principal with Webb Strategic Communications, Denver, Colorado were also present. Robert Cole, District's attorney with Collins, Cockrel & Cole joined us during the meeting.

**3.0 Changes to the Agenda**

No changes were made to the agenda.

**4.0 Citizens Comments**

No citizen's comments were made.

**5.0 Approval of Meeting Minutes**

The minutes of the May 30, 2017 Rescheduled Regular Meeting of the Board of Directors were presented for approval.

M/S Directors Brook/Rafferty to approve the minutes of the May 30, 2017 Rescheduled Regular Meeting of the Board of Directors. Voice vote, unanimous. Motion carried.

**6.0 Review and Approval of Financial and Budgetary Reports**

6.1    Claims Detail. The BOD discussed the May 2017 Claims Detail reports.

M/S Directors Weigand/Brook to approve the Claims Detail reports as presented for May 2017.

Voice vote, unanimous. Motion carried.

6.2    Variance Report. The BOD reviewed the variance report for May 2017.

6.3    Income Statement and Balance Sheet. The BOD reviewed the May 2017 Income Statement and Balance Sheet.

**7.0 Staff Reports**

7.1    Financial Updates. FO Johnson provided a written update to the BOD on various items and activities which occurred during the month of May. The CAFR was submitted in June. EMS revenues were discussed. Laura attended the GFOA conference in Denver this May.

7.2    Human Resources Updates. HR Amanda Seidler provided a written update to the BOD on various items and activities which occurred during the month of May.

- 7.3** Fire Chief Report and Updates. Chief Keating updated the BOD on various items and activities which occurred during the month of May.
- 7.3.1** The MVD conference activities were discussed.
  - 7.3.2** The new Medic 5 was certified by the State and is now transporting patients.
  - 7.3.3** The significant delay by the Summit County Dispatch Center for the RWBFPD Medic Unit to a medical emergency incident at the Grand Lodge was discussed. The directors requested the situation be documented in writing and communicated to the Summit County Communications Center.
- 7.4** Operational Division Updates. DC Kuhn provided a written update to the BOD on various items and activities which occurred during the month of May 2017 relating to calls and projects.
- 7.5** Administrative Division Updates. DC Nelson provided a written update to the BOD on various activities that occurred during the month of May 2017. ISO ratings were discussed. The BOD noted the significant decrease in secondary inspections YTD 2017 in comparison to this same time period in 2016. Chief Nelson explained that some of the difference had to do with the type of inspections being conducted. Many smaller occupancies can be inspected in a short period of time, whereas, more complex units and occupancies require a significant amount of time.
- 7.6** Summit Fire Authority/High Country Training Center (HCTC) Updates. DC Don Koogle provided a written update on activities at HCTC during May 2017.
- 7.7** Accreditation Updates. BC Roberts provided a written update to the BOD on various items and activities which occurred during the month of May 2017. The BOD encouraged involvement of all employees of the department in the revisions and additional work identified thru the re-accreditation process.

**8.0 Review Missouri Valley Conference Activities.**

The Missouri Valley Conference will begin activities on Tuesday, June 20, 2017 with the arrival of the Division Board and conclude June 30<sup>th</sup> at the Beaver Run Resort, Breckenridge, Colorado. The directors were encouraged to attend as many of the events as possible during the week. Chief Keating requested the Directors to immediately notify him if any of them plan to have meals while at the conference so proper arrangements could be made.

**9.0 Board Action - Appointments to Board and Committee Positions.**

M/S Directors Rafferty/Lippert to approve the Board Member Committee Appointments as follows:

Officers:

- Chairman: Arch Gothard
- Vice-Chairman: Jim Brook
- Secretary/Treasurer: Ken Wiegand

Committees:

- Compensation: Jim Brook/Arch Gothard
- Bank Reconciliation reviews: Arch Gothard
- Summit Fire Authority: Jim Brook/Alternative Teresa Perkins
- Summit County Wildfire Council: Ken Wiegand
- Audit & Investment: Ken Wiegand/Rich Rafferty
- Physical Property: Dean Lippert
- SFA Alternate: Teresa Perkins

Voice vote, unanimous. Motion carried.

**10.0 Citizen's Comments**

No citizen's comments were made.

**11.0 Other Business**

**11.1** Chief Keating informed the BOD he received notification by email at noon today from the Summit County Government announcing the termination of RWBFPD's ambulance mutual aid agreement that allowed the District to transport patients under the County ambulance license. The termination will be effective 60 calendar days from June 20, 2017.

**12.0 Executive Session pursuant to §24-6-402(4)(b). C.R.S., Conferences with an attorney for the public entity for the purposes of receiving legal advice on specific legal questions and discussions regarding Mutual Aid Agreements, Contracts, and Inter-Agency Agreements in reference to medical transport.**  
M/S Directors Brook / Rafferty, to enter an Executive Session at 2:25 p.m. pursuant to §24-6-402(4) (b). C.R.S., conferences with an attorney for the public entity for the purposes of receiving legal advice on specific legal questions and discussions regarding Mutual Aid Agreements, Contracts, and Inter-Agency Agreements in reference to medical transport.

Individuals present in the Executive Session meeting included Directors Gothard, Lippert, Rafferty, Brook and Wiegand, Fire Chief Keating, Robert Cole, Pete Webb, Roll call vote: Lippert, yes; Brook, yes; Wiegand, yes; Rafferty, yes; Gothard, yes. The roll call vote was unanimous. Motion carried.

M/S Directors Brook/Wiegand to exit the Executive Session at 4:10 p.m. and resume the public meeting at 4:11 p.m. Voice Vote, unanimous. Motion carried.

**Board action:** M/S Brook/Wiegand to issue a media statement in response to the Summit County Board of County Commissioners "Termination of Mutual Aid Agreement with Red, White and Blue Fire Protection Agreement" dated June 20, 2017. Voice Vote, Unanimous. Motion carried.

**13.0 Adjournment.**

M/S Directors Wiegand/Brook to adjourn the meeting at 4:12 p.m. Voice vote, unanimous. Motion carried.

The next regular scheduled meeting of the Red, White & Blue Fire Protection District Board of Directors is scheduled for July 27, 2017, beginning at 3:00 p.m.