

RED, WHITE & BLUE FIRE PROTECTION DISTRICT
Regular Meeting of the
Board of Directors Minutes
August 24, 2017

1.0 Call to Order

The regular meeting of the Board of Directors (BOD) of the Red, White and Blue Fire Protection District (RWBFPD) was called to order by BOD President Arch Gothard at 2:32 p.m.

2.0 Roll Call

Members Present: X Dean Lippert X Rich Rafferty
 X Jim Brook X Ken Wiegand
 X Arch Gothard

Other Attendees: Fire Chief Jim Keating, Deputy Chiefs Jay Nelson and Paul Kuhn, Finance Officer Laura Johnson, Human Resource Officer Amanda Seidler. Carol Scherling served as Recording Secretary. Deb Keating and Teresa Perkins were also present. Robert Cole, RWBFPD's attorney, Collins, Cockrel & Cole joined us at 2:45 p.m.

3.0 Changes to the Agenda

No changes were made to the Agenda. The order of the Agenda will be adjusted to accommodate the arrival of Attorney Bob Cole for an Executive Session.

4.0 Citizens Comments

No citizen's comments were made.

5.0 Approval of Meeting Minutes

The minutes of the July 20, 2017 Regular Meeting of the Board of Directors were presented for approval.

M/S Directors Brook/Lippert to approve the minutes of the July 20, 2017 Rescheduled Regular Meeting of the Board of Directors as presented. Voice vote, unanimous. Motion carried.

6.0 Review and Approval of Financial and Budgetary Reports

Claims Detail. The BOD discussed the July 2017 Claims Detail reports. The quality of Snake Fleet management, repair work and the contract costs were discussed.

M/S Directors Wiegand/Lippert to approve the Claims Detail reports as presented for July 2017. Voice vote, unanimous. Motion carried.

Bob Cole entered the meeting at 2:45 p.m. Discussion of the Variance report, income statement and balance sheet reports will continue following the Executive Session and re-entry to the Public Meeting.

7.0 Executive Session pursuant to §24-6-402(4)(b). C.R.S., Conferences with an attorney for the public entity for the purposes of receiving legal advice on specific legal questions and discussions regarding Mutual Aid Agreements, Contracts, and Inter-Agency Agreements in reference to medical transport.

M/S Directors Brook/Wiegand, to enter an Executive Session at 2:45 p.m. pursuant to §24-6-402(4) (b). C.R.S., conferences with an attorney for the public entity for the purposes of receiving legal advice on specific legal questions and discussions regarding Mutual Aid Agreements, Contracts, and Inter-Agency

Agreements in reference to medical transport. Individuals present in the Executive Session meeting included Directors Gothard, Lippert, Rafferty, Brook and Wiegand, Fire Chief Keating, Robert Cole. Voice vote, unanimous. Motion carried.

M/S Director/Chairman Gothard to exit the Executive Session at 3:45 p.m. and resume the public meeting at 3:46 p.m. Voice Vote, unanimous. Motion carried. Bob Cole exited the meeting at this time.

Board Action:

M/S Brook/Rafferty to approve and authorize Chief Keating to execute the Mutual Aid Amended Agreement #3, dated August 24, 2017 as modified and presented to the BOD. Roll call vote: Lippert: yes; Brook: yes; Wiegand: yes; Rafferty: yes; Gothard: yes. Roll call vote, unanimous. Motion Carried.

At this time, the BOD continued the review of the variance report, income statement and balance sheet reports.

8.0 Review and Approval of Financial and Budgetary Reports (continued)

8.1 Variance Report. The BOD reviewed the variance report for July 2017.

8.2 Income Statement and Balance Sheet. The BOD reviewed the July 2017 Income Statement and Balance Sheet. The payment for the Old Hire Pension was made in July.

9.0 Staff Reports

9.1 Financial Updates. FO Johnson provided a written update to the BOD on various items and activities which occurred during the month of July. Investment funds were discussed with a proposal to ladder available funds. The investment committee will be emailed information regarding the proposed investments and structure. At the next investment committee meeting, Brook requested a more comprehensive review of the need for reserves, why their need and when the reserves might be needed as well as the source of the funds. The review would include available amounts of certificates of deposits, maturity dates, and penalties for early withdrawal.

9.2 Human Resources Updates. HR Officer Amanda Seidler provided a written update to the BOD on various items and activities which occurred during the month of July. Discussion was held regarding the on-going hiring processes. Workers Compensation claims were discussed. Ms. Seidler has assumed the duties of internal PIO (public information officer).

9.3 Fire Chief Report and Updates. Chief Keating updated the BOD on various items and activities which occurred during the month of July.

9.3.1 Chief noted there were 498 medical transports by end of July 2017.

9.3.2 The Special District Association conference will be held September 15th. From 11:30 – 1:00 pm, Teresa Perkins will be recognized as the Special District Association’s Board Member of the Year for 2017. Brook, Gothard, Wiegand and Rafferty indicated they will be attending the SDA Conference. A reception to honor Teresa Perkins will be held from 5:00 – 7:30 p.m. at Beaver Run Resort.

9.3.3 An offer will be made to fill the available paramedic position.

9.3.4 Open House will be held October 4th from 4:00 p.m. to 7:00 p.m. Directors are invited to attend or volunteer.

9.3.5 October 14th is the anticipated Grand Opening of Station 5. Station occupancy is expected prior to October 14th. All Board members are invited to attend the Opening.

9.3.6 Budget meetings will be held the week of September 18th. The BOD will approve the preliminary budget on September 28th. The County has not

provided the valuation as of this date. Their final deadline is August 25th, at 5:00 p.m.

9.3.7 Discussion was held regarding the definitive steps taken to monitor our activity in the out-of-county transport system.

9.3.8 The 2018 election was discussed. Gothard, Wiegand, and Lippert will be up for election.

9.3.9 The BOD recognized Carol Scherling for almost 7 years of dedicated service to RWBFPD. She has been with RWBFPD since January 2011. She is retiring September 5th.

9.4 Operational Division Updates. DC Kuhn provided a written update to the BOD on various items and activities which occurred during the month of July 2017 relating to calls and projects. It was suggested informative district statistics be posted in various formats at the open house.

9.5 Administrative Division Updates. DC Nelson provided a written update to the BOD on various activities that occurred during the month of July 2017.

9.5.1 Primary and secondary inspection numbers were discussed. Additional, monthly information was requested by the BOD.

9.5.2 On September 11th CAD will go into live training mode running in tandem with the current CAD system to build data and allow training on existing data. It is anticipated that the system will go live on May 1st, 2018.

9.5.3 The Station 6 generator will be installed soon. The station will be without power on September 18th through September 25th. Other stations will have generators installed in the future.

9.6 Accreditation Updates. BC Roberts provided a written update to the BOD on activities concerning Accreditation.

9.7 Summit Fire Authority/High Country Training Center (HCTC) Updates. DC Don Koogle provided a written update on activities at HCTC during July 2017.

10.0 Board Action

10.1 **Adopt Resolution 2017-06 Recognition of Staff for the Peak 2 Fire and Baldy Mountain Fire.** M/S Directors Wiegand/Brook to approve Resolution 2017-06 Recognition of Staff for the Peak 2 Fire and Baldy Mountain Fire. Voice vote, unanimous. Motion carried.

10.2 **Adopt Resolution 2017-07 Recognition of Deb Keating and Staff for Hosting the Missouri Valley Fire Chiefs Conference.**

M/S Directors Wiegand/Rafferty to approve Resolution 2017-07 Recognition of Deb Keating and Staff for Hosting the Missouri Valley Fire Chiefs Conference. Voice vote, unanimous. Motion carried.

10.3 **Adopt Resolution 2017-08 Recognition of Staff for the Successful Reaccreditation of the District.**

M/S Directors Wiegand/Lippert to approve Resolution 2017-08 Recognition of Staff for the Successful Reaccreditation of the District. Voice vote, unanimous. Motion carried.

11.0 Citizens Comments

Deb Keating made a formal recognition of Marti Owen, Laura Johnson, Carol Scherling, Teresa Perkins, Jason Kline, DC Kuhn, and DC Nelson for their contributions to the success of the Missouri Valley Division Convention in June.

12.0 Other Business

No other business was brought before the BOD.

13.0 Adjournment.

M/S Directors Brook/Wiegand to adjourn the meeting at 4:59 p.m. Voice vote, unanimous. Motion carried.

The next regular scheduled meeting of the Red, White & Blue Fire Protection District Board of Directors is scheduled for September 28, 2017, beginning at 3:00 p.m.