

RED, WHITE & BLUE FIRE PROTECTION DISTRICT
Regular Meeting of the Board of Directors
Minutes September 28, 2017

1.0 Call to Order

The regular meeting of the Board of Directors (BOD) of the Red, White and Blue Fire Protection District (RWBFPD) was called to order by President Arch Gothard at 2:58 p.m.

2.0 Roll Call

Members Present: X Jim Brook X Arch Gothard
 X Dean Lippert X Rich Rafferty _ Ken Wiegand

Director Ken Wiegand joined the meeting by phone. Other Attendees: Fire Chief Jim Keating, Deputy Chiefs Paul Kuhn and Jay Nelson, Battalion Chief Drew Hoehn, Captain Tim Caldwell, Robert Cole, RWBFPD attorney of Collins, Cockrel & Cole. Deb Keating was also present. Teresa Perkins served as recording secretary.

3.0 Changes to the Agenda

M/S Directors Brook/Rafferty to change the agenda moving the executive session up to follow the Approval of Minutes of August 24, 2017 to accommodate the departure of Attorney Robert Cole. Voice vote: unanimous. Motion carried.

4.0 Citizens Comments

No citizen's comments were made.

5.0 Approval of Meeting Minutes

M/S Directors Rafferty/Brook to approve the minutes of the August 24, 2017 Regular Meeting of the Board of Directors as presented. Voice vote, unanimous. Motion carried.

6.0 Executive Session pursuant to §24-6-402(4)(b). C.R.S., Conferences with an attorney for the public entity for the purposes of receiving legal advice on specific legal questions and discussions regarding Mutual Aid Agreements, Contracts, and Inter-Agency Agreements in reference to medical transport.

M/S Directors Brook/Rafferty to enter an Executive Session at 3:02 p.m. pursuant to §24-6-402(4) (b). C.R.S., conferences with an attorney for the public entity for the purposes of receiving legal advice on specific legal questions and discussions regarding Mutual Aid Agreements, Contracts, and Inter-Agency Agreements in reference to medical transport. Individuals present in the Executive Session meeting included Directors Gothard, Lippert, Rafferty, and Brook. Wiegand participated by phone; Fire Chief Keating, and Robert Cole. Voice vote, unanimous. Motion carried.

M/S Directors Brook/Rafferty to exit the Executive Session at 4:00 p.m. and resume the public meeting. Voice Vote, unanimous. Motion carried. Bob Cole exited the meeting at this time.

7.0. Summit Fire Authority Update

Director Brook provided a review of the Summit Fire Authority Board meeting he attended on September 7th. The SFA budget had been revised per the request of the SFA Board and will be approved in December.

8.0. Review and Approval of Financial and Budgetary Reports

Claims Detail. The BOD discussed the August 2017 Claims Detail report. Director Brook asked about the expected total of the legal billing. Chief Keating advised there remains about \$4,000 in unbilled time and noted that Mr. Cole has been very fair, often not charging travel time both ways from Denver. Chief also noted that all the expense from Pete Webb has been billed through the legal cost, and with the addition of PIO duties in-house, it is not expected that Mr. Webb's service will be used additionally. Some other questions regarding the repair expenses for some of the vehicles.

M/S Directors Rafferty/Lippert to approve the Claims Detail report as presented for August 2017. Voice vote, unanimous. Motion carried.

9.0. Review and Approval of Financial and Budgetary Reports

9.1 Variance Report. The BOD reviewed the variance report for August 2017.

9.2 Income Statement and Balance Sheet. The BOD reviewed the income statement and balance sheet for August 2017

10.0 Staff Reports

10.1 There were no questions on either the Finance Update or the Human Resources Update.

10.2 Fire Chief Report and Updates. Chief Keating updated the BOD on various items and activities which occurred during the month of August.

Director Brook asked about the increase in "alarms with no fire conditions." Keating and Nelson provided explanations about what constitutes an alarm under this category and noted that many are caused by guests in the various lodging occupancies and it is difficult to preempt those. Brooke asked how we could be more aggressive about preventing these occurrences and perhaps levying fines against the offending lodging companies in an effort to have them better educate their guests. Our Fire Prevention staff continues to present education and information in this effort. Keating noted the current billed and collected revenues from medical transports.

There was discussion about "CAAS" the accreditation process for ambulance services. It is time intensive as was the fire department accreditation process but achieving it will be a significant accomplishment.

10.3 *Operational Division Updates.* DC Kuhn provided a written update to the BOD on various items and activities which occurred during the month of August 2017 relating to calls and projects. Kuhn answered questions about some of the repairs conducted on various vehicles or apparatus in the previous month. He noted that our new paramedic will begin on October 11.

10.4 *Administrative Division Updates.* DC Nelson provided a written update to the BOD on various activities that occurred during the month of August 2017. There was considerable discussion about the graphs Nelson provided detailing total incidents by category for the last nine years. There were various suggestions about how to illustrate the significant increase in EMS calls to the public in relation to specific categories such as staffing, budgeting, mill levy, etc. Pending further discussion on the best way to present this, Nelson will prepare a bar graph showing the increase in EMS calls alone for display at Open House on October 4.

10.5 *Accreditation Updates.* BC Roberts provided a written update to the BOD on activities concerning Accreditation.

10.6 *Summit Fire Authority/High Country Training Center (HCTC) Updates.* DC Don Koogler provided a written update on activities at HCTC during July 2017

11.0 2018 Proposed Budget

The individual board members had meetings with Chief Keating, Nelson & Kuhn in the past two weeks reviewing the budget proposals, discussing revenues and expenditures. Regarding the Capital Expenditure proposal, Keating noted the plan to purchase a new ladder truck in 2023 and explained the \$20,000 proposed in 2018 for an architectural review of the need to stabilize the museum. There is no foundation under the building and it is in danger of significant damage and possibly sinking in spots. Pending the result of that study, funds are proposed to conduct the repairs in 2019.

12.0 Citizens Comments

There were no comments.

13.0 Other Business

No other business was brought before the BOD.

14.0 Adjournment

M/S Directors Rafferty/Brook to adjourn the meeting at 5:28 p.m. Voice vote, unanimous.
Motion carried.

The next regular scheduled meeting of the Red, White & Blue Fire Protection District Board of Directors is scheduled for October 26, 2017, beginning at 3:00 p.m.