

RED, WHITE & BLUE FIRE DISTRICT

Regular Meeting

of the BOARD OF DIRECTORS

Time: 3:00 pm Date: Thursday, March 23, 2023

Location: Red, White and Blue Main Fire Station

316 N. Main Street, Breckenridge, CO 80424

1.0 Call to Order

Meeting called to order at 3:00 pm by Director Brook

2.0 Roll Call

 X Randy Nations X Dean Lippert X Rich Rafferty X Jim Brook X Liv Syptak

 X Chief Keating X Chief Nelson X Chief Hoehn X Finance Off. L. Johnson

 X Chief Levi X Wildland Coord. Benedict X HR Officer Seidler

 X Accreditation Manager Kline X L4325 President Caldwell

 X Recording Secretary Natalie Munson

Citizens Present: Aaron Schlachter, Ryan Peters, Deb Keating, Robert Gertson, Tony Steele, Teresa Perkins, Austyn Dineen, Chuck Oese, Matthew Miller, Michael Joyce, Eric McConnell, Eric Johnson, David Rial, many others called in that were unidentified.

Some attendees utilized various technological platforms to attend the meeting.

3.0 Approval of Changes to the Agenda

- Move the presentation of the 2022 Annual Comprehensive Financial Report by McMahan and Associates, LLC to after the financial and budgetary reports.
- Remove the executive session.
- Move the Approval of the Annual Compliance Report for CPSE Accreditation after the audit presentation session.

M/S Directors Rafferty/Lippert to approve the changes to the agenda. Voice Vote, Unanimous. Motion carried.

4.0 Approval of Minutes

- February 23, 2023, Regular Meeting Minutes
 - There were no changes to the minutes by the Board.

M/S Directors Nations/Rafferty to approve the regular meeting minutes from the February 23, 2023, meeting. Voice vote, unanimous. Motion carried.

5.0 Citizen's Comments & Matters of Public Hearing

- Keith McMillan- Introduced himself and requested an audience with the board during the executive session.

6.0 Approval of Financial and Budgetary Reports

- Approval of Claims Detail
 - February 2023
 - Director Rafferty asked if the cost of gas has gone up and Chief Nelson confirmed they have but should begin to come down according to Tiger Natural Gas.

M/S Directors Lippert/Syptak to approve the Claims for February 2023. Voice vote, unanimous. Motion carried.

- Review of the Variance Report
 - The Board discussed the report.
- Review of the Income Statement
 - The Board discussed the report.

7.0 Audit

Presentation of the 2022 Annual Comprehensive Financial Report by McMahan and Associates, LLC

- There are 3 parts to the audit process: Planning, Fieldwork, and Reporting
 - Planning- statistics analytics, fraud investigation, uploading of financial documents by the Financial Officer
 - Fieldwork- verify bank balances with the institutions, payroll and investment analysis.
 - Reporting- presentation and explanation of the final comprehensive report
- Governing Board Letter- 3 recommendations were listed.
- It is in the the auditor's opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the District, and the financials are free from any material mistakes.

M/S Directors Rafferty/Lippert to approve the draft 2022 Annual Comprehensive Financial Report, as presented by McMahan and Associates, LLC. Roll call vote, unanimous.

8.0 Annual Compliance Report

M/S Directors Rafferty/Lippert to approve the CPSE Annual Compliance Report, as presented by Battalion Chief Kline. Voice vote, unanimous.

9.0 Chiefs' Reports

- *Finance Division Updates –L. Johnson-* Finance Officer Johnson explained the district has won the award in Outstanding Financials for the 12th consecutive year which is required for accreditation.
- *Human Resources Updates – Seidler-* Director Brook asked about what leaves of absences are currently taking place and HR Officer Seidler explained she included those numbers in her report for the first time.
- *Fire Chief Report and Updates – Keating-* Chief Keating highlighted that Mr. Dan Bergbauer and his wife came to meet with him this past week and that they discussed the progress on the dashboards that will be included in all stations and in Station 6 workroom. This is a project Daniel “Skip” Bergbauer was passionate about and will be funded by the

Bergbauer's. Director Brook asked for more specifics on what goals have and have not been accomplished from the Strategic Plan. Director Brook cited Goal #1 as an example for the need of more specific details on what has been accomplished/implemented.

- Administrative Division Updates – *Nelson*- Chief Nelson expanded on Call Processing Times and what types of calls would be included in this reporting. Battalion Chief Kline explained that Turnout Time reports are shared with all the Battalion Chiefs to look for ways to improve. Chief Hoehn highlighted he consults with the Battalion Chiefs to work on the outliers and is working on an implementation of a standardized process to deal with them.
- Operational Division Updates – *Hoehn*- Director Syptak asked if the SMART team is something that would help with transport of mental health patients and Chief Hoehn explained that they are not the answer to this problem as this would be considered mutual aid and pull resources from their district. The new roof prop for HCTC was discussed in more detail than what Chief Hoehn included in his report. Director Brook asked for more detail on the Succession Plan Driver/Operator Jeremy Slaughter is working on.
- EMS Division Updates – *Levi*- Chief Levi thanked the providers for their work this winter season. Chief Levi discussed the push for the Narcan program that is taking place in the county. Director Brook highlighted the discontinuation of universal use of masks.
- Wildfire Division Update – *Benedict*- Captain Benedict touched on the fact that he requested a grant from Congressman Neguse and the fact that Neguse is supportive of Wildfire Mitigation. Director Brook asked what the amount was awarded for the county chipper program.
- Accreditation Report – *Kline*- Battalion Chief Kline stated the Annual Compliance Report was submitted on February 15th and approved. Battalion Chief Kline also pointed out the 13 recommendations from the Peer Team. Battalion Chief Kline was excused from the meeting to attend to a dispatched call of an emergent car accident.
- Local 4325 Updated – *Caldwell*- Director Brook asked about the progress on CBA. Captain Caldwell emphasized that some changes need to take place and there is a team in place to develop a plan. Captain Caldwell spoke about his support for recently retired Battalion Chief Keith McMillan and asked for him to have the opportunity to speak at this meeting.

10.0 Unfinished Business

- No matters of unfinished business

11.0 New Business

- New business items were moved per the changes to the agenda.

12.0 Executive Session

- The executive session was cancelled as per the changes to the agenda.

13.0 Adjournment

M/S Directors Rafferty/Syptak to adjourn the meeting at 4:45 pm. Voice vote, unanimous. Motion carried.